

Adult Basic Education Program
Los Angeles Unified School District

Lesson 2 - STUDENT TEST

NAME _____

DATE _____

LEVEL _____

SCORE _____

DIRECTIONS: Circle the correct word or words in each line after the teacher says the number and the word.

1. school far principal appointment
2. have a seat elementary school stand up come in
3. close children sit down busy hungry
4. excuse office principal appointment
5. room city hall office wait

Adult Basic Education Program
Los Angeles Unified School District

COMMUNICATION SKILLS: HOME-SCHOOL-COMMUNITY

Vice-Principal

Lesson 3

DIALOGUE

- S-1 Are you the principal?
- S-2 No, I'm not. I'm the vice-principal.
- S-1 What's your job?
- S-2 I help the principal.

VOCABULARY

1. vice-principal - sub-director 3. help - ayudar
2. job - trabajo 4. I'm - yo soy

SUBSTITUTION

What's your name?
address?
phone number?

My name's _____
address is _____
phone number's _____

Are you the principal?
Is he
Is she

Yes, I am.
he is.
she is.

No, I'm not.
he's
she's

Are you the principal?
vice-principal?
teacher?

Yes, I am.

No, I'm not.

READ

A vice-principal is an assistant. He helps the principal. Large schools have a vice-principal. Some very large schools have two vice-principals.

RESPONSE DRILL

What's a vice-principal?
He's an assistant.

What's his job?
He helps the principal.

Is he the principal?
No, he isn't. He's the vice-principal.

WRITE AND PRACTICE

Lesson 3

1. Ask a question. Use: vice-principal, you
Are _____ the _____?
2. Answer the question. Use: not, principal, no
_____, I'm _____. I'm the _____.
3. My name is _____.
4. My address is _____.
5. My phone number is _____.

OBJECTIVE: The student will be able to define at least twelve out of the fifteen selections in the first three vocabulary lists, as shown by a matching test given by the teacher.

Adult Basic Education Program
Los Angeles Unified School District

Lesson 3 - STUDENT TEST

NAME _____

DATE _____

LEVEL _____

SCORE _____

DIRECTIONS: Choose the correct English words and write them in the blanks.

close
school
have a seat
principal
high school

appointment
elementary school
far
busy
children

office
vice-principal
help
job
I'm

1. lejos
2. escuela secundaria
3. yo soy
4. cita
5. oficina, despacho
6. escuela primaria
7. ayudar
8. director
9. escuela
10. niños, hijos
11. ocupado(a)
12. trabajo
13. sientese
14. sub-director
15. cerca

Adult Basic Education Program
Los Angeles Unified School District

COMMUNICATION SKILLS: HOME-SCHOOL-COMMUNITY

School Counselor

Lesson 4

DIALOGUE

- S-1 Schools have counselors.
S-2 What are their duties?
S-1 They help students and they keep records..
S-2 I want to see the school counselor.
S-1 He's here every Monday.

VOCABULARY

- | | |
|--------------------------|-----------------------|
| 1. counselor - consejero | 4. records - archivos |
| 2. duties - obligaciones | 5. here - aqui |
| 3. keep - guardar | |

SUBSTITUTION

Schools have counselors.
principals.
vice-principals.
teachers.

They help students.
children.
parents.

I want to see the school counselor.
principal.
vice-principal.
teacher.

He's here every Monday.
Tuesday.
Wednesday.
Thursday.
Friday.

READ

Elementary, junior high, high schools, and adult schools have many classes. Counselors help students with their classes and problems. They keep student records, too.

RESPONSE DRILL

Who keeps records in high school?

Counselors keep student records.

Who helps students with their classes and problems?

Counselors help students with their classes and problems.

RESPONSE DRILL (CONT'D)

Lesson 4

Are there counselors in your school?

Yes, there are.

No, there aren't.

WRITE AND PRACTICE

1. Ask a question. Use: their, what, are

_____ duties?

2. Answer the question. Use: students, they, help

OBJECTIVES: The student will be able to recognize by sight and sound eight out of ten of the selections from the vocabulary lists in Lessons 1 - 4.

RESOURCES: Examples of the records counselors keep at all levels of public schools (Cumulative Record Cards, transcripts, etc.).

Adult Basic Education Program
Los Angeles Unified School District

Lesson 4 - STUDENT TEST

NAME _____

DATE _____

LEVEL _____

SCORE _____

DIRECTIONS: Circle the correct word or words in each line after the teacher says the number and word.

1. child duties address busy
2. home school church keep
3. children come in counselors answer
4. high school schools office elementary schools
5. help job hall duty
6. here hungry angry help
7. principal intelligent opinion appointment
8. paper principal pencils vice-principal
9. book pen busy building
10. answers books records from

Adult Basic Education Program
Los Angeles Unified School District

School Nurse

Lesson 5

DIALOGUE

- S-1 We have a nurse at our school.
- S-2 You're lucky. They deal with health problems.
- S-1 Is your nurse busy?
- S-2 Yes, she's very busy.

VOCABULARY

- | | |
|---------------------------|-------------------|
| 1. nurse - enfermera | 4. health - salud |
| 2. lucky - tener suerte | 5. very - muy |
| 3. deal with - tratar con | 6. sad - triste |

SUBSTITUTION

They deal with health problems.

school
family
home
money

He deals with health problems.

school
family
home
money

Is your nurse busy?

wife
girlfriend
husband
boyfriend

Yes, she's very busy.

he's

No, she isn't busy.

he

You're lucky.
unlucky.
happy.
sad.

Are you lucky?
unlucky?
happy?
sad?

Yes, I am. No, I'm not.

READ

School nurses keep health records. They aren't doctors. They don't have medicine for children. Many schools don't have school nurses every day.

RESPONSE DRILL

Do school nurses keep health records?
Yes, they do.

RESPONSE DRILL (CONT'D)

Lesson 5

Are school nurses doctors?
No, they aren't.

Do nurses have medicine for children?
No, they don't.

Are nurses at all schools every day?
No, they aren't.

WRITE AND PRACTICE

1. Ask a question. Use: busy, nurse

Is the _____?

2. Answer the question. Use: office, in, no

_____, she's _____ the _____.

OBJECTIVE: The learner will demonstrate his ability to understand at least seven out of ten English sentences taken from the Substitution sections of Lessons 1, 2, 4, and 5, by choosing from three illustrations the one that best illustrates each sentence as it is read only twice by the teacher.

Lesson 5 - STUDENT TEST
TEACHER GUIDE

NOTE TO TEACHER: The correct answer follows each sentence.

1. They deal with health problems. (C)
2. I want to see the school counselor. (C)
3. Mario's at home. (A)
4. He's in the cafeteria. (B)
5. I have an appointment. (A)
6. They're at work. (B)
7. He's angry. (C)
8. They're at school. (B)
9. Please have a seat. (B)
10. They're at church. (A)

Lesson 5 - STUDENT TEST

NAME _____

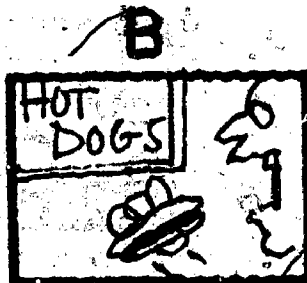
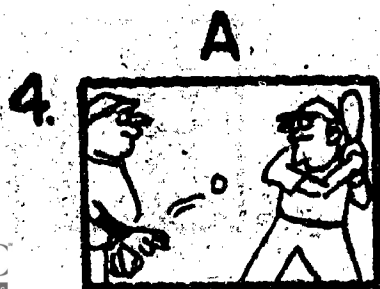
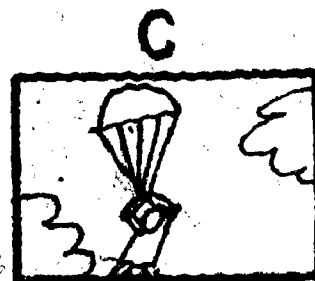
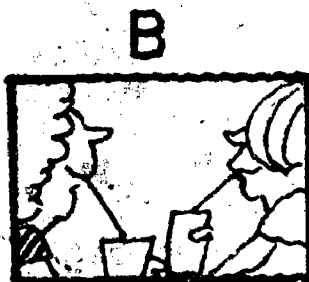
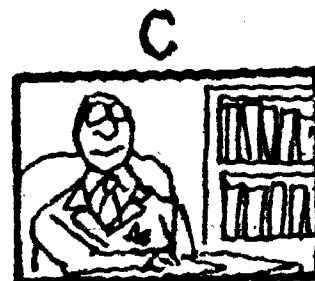
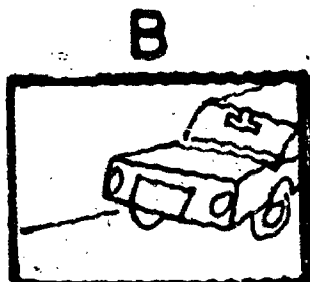
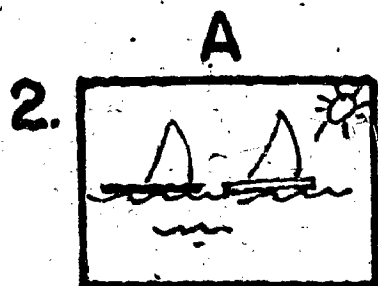
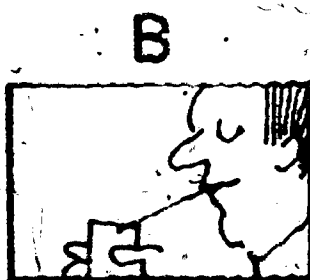
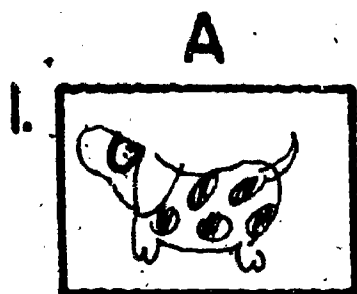
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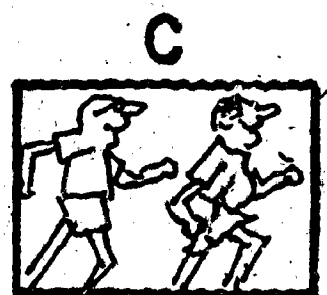
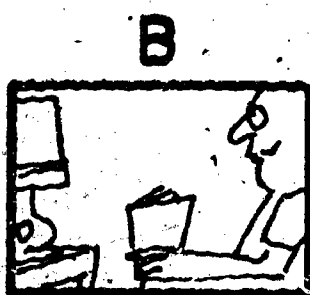
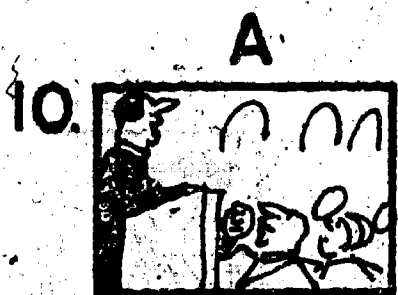
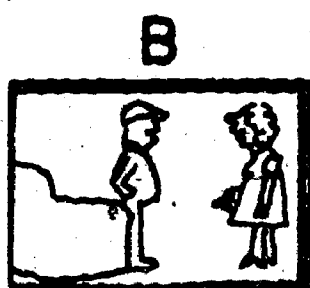
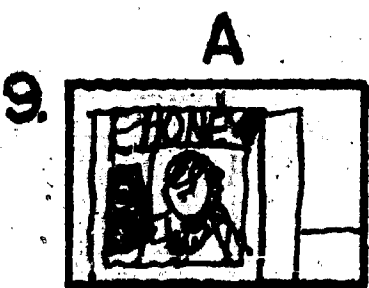
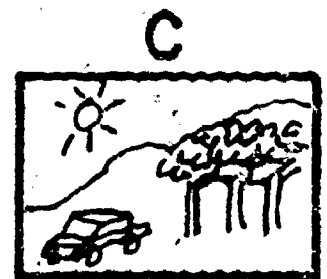
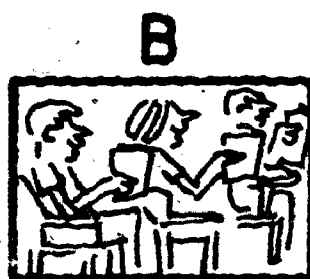
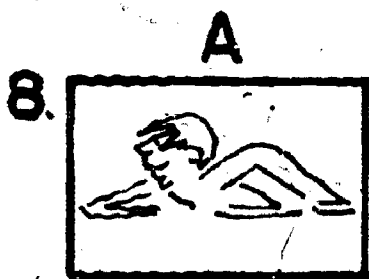
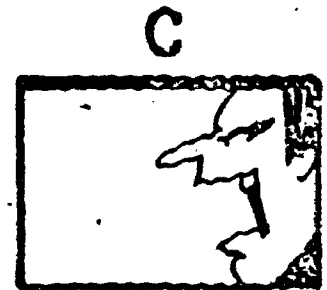
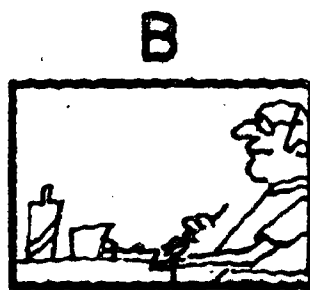
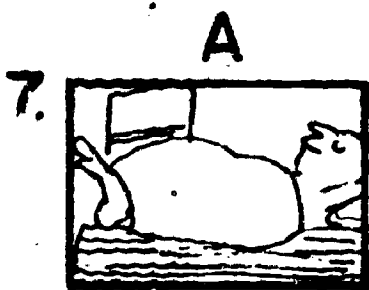
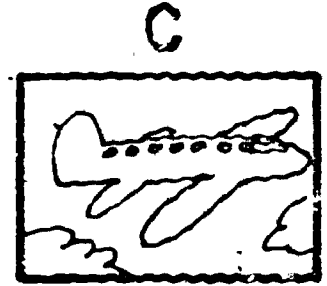
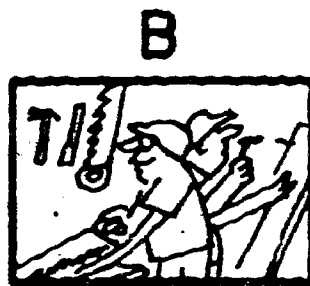
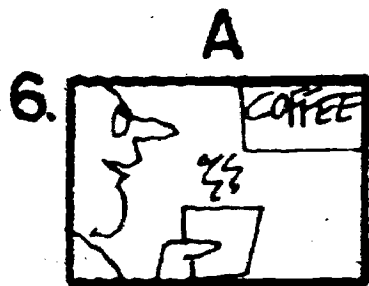
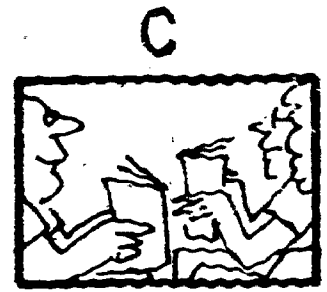
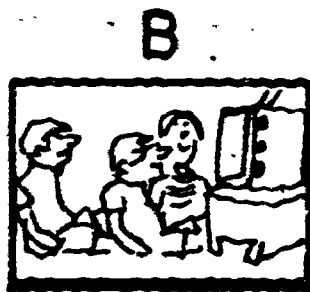
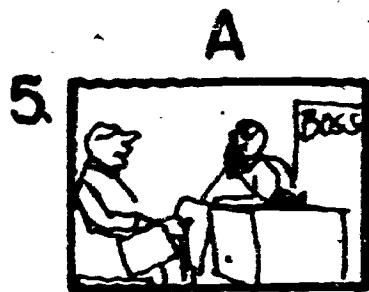
TEACHER'S NAME _____

LEVEL _____

SCORE _____

DIRECTIONS: The teacher will read a sentence only twice for each number (1-10).
Decide which picture best illustrates the sentence and circle the
A, B, or C above the picture.





COMMUNICATION SKILLS: HOME-SCHOOL-COMMUNITY

School Appointments

Lesson 6

DIALOGUE

- S-1 I have an appointment with the teacher.
S-2 Please sit down. She isn't here now.
S-1 Is she late?
S-2 No. You're a little early.

VOCABULARY

- | | |
|-------------------------|-------------------------------|
| 1. teacher - maestro(a) | 4. with - con |
| 2. late - tarde | 5. now - ahora, en el momento |
| 3. early - temprano | |

SUBSTITUTION

She's here now.
The teacher's
Helen's
My sister's
He's
Robert's
The principal's
My son's

She isn't here now.
The teacher
Helen
My sister
He
Robert
The principal
My son

Is she here now?
the teacher
Helen
my sister
he
Robert
the principal
my son

Yes, she is.
she(he)
she
she
he
he
he(she)
he

No, she isn't.
she(he)
she
she
he
he
he(she)
he

Isn't she here now?
the teacher
Helen
my sister
he
Robert
the principal
my son

Yes, she is.
she(he)
she
she
he
he
he(she)
he

No, she isn't.
she(he)
she
she
he
he
he(she)
he

SUBSTITUTION (CONT'D)

Lesson 6

I have an appointment with the teacher.
the principal.
the vice-principal.
the nurse.
the counselor.

READ

Robert has an appointment with the teacher. He's on time. The teacher's busy. Robert sits down and waits.

RESPONSE DRILL

Is Robert early?
No, he's on time.

Is Robert late?
No, he's on time.

What does Robert do?
He sits down and waits.

INDIVIDUAL PRACTICE

1. Ask a question. Use: appointment, have, you

Do _____ an _____?

2. Answer a question. Use: an, yes, appointment.

_____, I have _____.

OBJECTIVE: The student will demonstrate an ability to recognize oral and written standard English, by underlining at least six out of seven correct sentences that are among seven selections read by the teacher.

Adult Basic Education Program
Los Angeles Unified School District

Lesson 2 - STUDENT TEST

NAME _____

DATE _____

LEVEL _____

SCORE _____

DIRECTIONS: Circle the correct word or words in each line after the teacher says the number and the word.

1. school far principal appointment
2. have a seat elementary school stand up come in
3. close children sit down busy hungry
4. excuse office principal appointment
5. room city hall office wait

Adult Basic Education Program
Los Angeles Unified School District

COMMUNICATION SKILLS: HOME-SCHOOL-COMMUNITY

Vice-Principal

Lesson 3

DIALOGUE

- S-1 Are you the principal?
- S-2 No, I'm not. I'm the vice-principal.
- S-1 What's your job?
- S-2 I help the principal.

VOCABULARY

- | | |
|----------------------------------|------------------|
| 1. vice-principal - sub-director | 3. help - ayudar |
| 2. job - trabajo | 4. I'm - yo soy |

SUBSTITUTION

What's your name?
address?
phone number?

My name's _____
address is _____
phone number's _____

Are you the principal?
Is he
Is she

Yes, I am.
he is.
she is.

No, I'm not.
he's
she's

Are you the principal?
vice-principal?
teacher?

Yes, I am.

No, I'm not.

READ

A vice-principal is an assistant. He helps the principal. Large schools have a vice-principal. Some very large schools have two vice-principals.

RESPONSE DRILL

What's a vice-principal?
He's an assistant.

What's his job?
He helps the principal.

Is he the principal?
No, he isn't. He's the vice-principal.

WRITE AND PRACTICE

Lesson 3

1. Ask a question. Use: vice-principal, you

Are _____ the _____?

2. Answer the question. Use: not, principal, no

_____, I'm _____. I'm the _____.

3. My name is _____.

4. My address is _____.

5. My phone number is _____.

OBJECTIVE: The student will be able to define at least twelve out of the fifteen selections in the first three vocabulary lists, as shown by a matching test given by the teacher.

Adult Basic Education Program
Los Angeles Unified School District

Lesson 3 - STUDENT TEST

NAME _____

DATE _____

LEVEL _____

SCORE _____

DIRECTIONS: Choose the correct English words and write them in the blanks.

close
school
have a seat
principal
high school

appointment
elementary school
far
busy
children

office
vice-principal
help
job
I'm

1. lejos
2. escuela secundaria
3. yo soy
4. cita
5. oficina, despacho
6. escuela primaria
7. ayudar
8. director
9. escuela
10. niños, hijos
11. ocupado(a)
12. trabajo
13. sientese
14. sub-director
15. cerca

Adult Basic Education Program
Los Angeles Unified School District

COMMUNICATION SKILLS: HOME-SCHOOL-COMMUNITY

School Counselor

Lesson 4

DIALOGUE

- S-1 Schools have counselors.
S-2 What are their duties?
S-1 They help students and they keep records..
S-2 I want to see the school counselor.
S-1 He's here every Monday.

VOCABULARY

- | | |
|--------------------------|-----------------------|
| 1. counselor - consejero | 4. records - archivos |
| 2. duties - obligaciones | 5. here - aqui |
| 3. keep - guardar | |

SUBSTITUTION

Schools have counselors.
principals.
vice-principals.
teachers.

They help students.
children.
parents.

I want to see the school counselor.
principal.
vice-principal.
teacher.

He's here every Monday.
Tuesday.
Wednesday.
Thursday.
Friday.

READ

Elementary, junior high, high schools, and adult schools have many classes. Counselors help students with their classes and problems. They keep student records, too.

RESPONSE DRILL

Who keeps records in high school?

Counselors keep student records.

Who helps students with their classes and problems?

Counselors help students with their classes and problems.

RESPONSE DRILL (CONT'D)

Lesson 4

Are there counselors in your school?

Yes, there are.

No, there aren't.

WRITE AND PRACTICE

1. Ask a question. Use: their, what, are

_____ duties?

2. Answer the question. Use: students, they, help

OBJECTIVES: The student will be able to recognize by sight and sound eight out of ten of the selections from the vocabulary lists in Lessons 1 - 4.

RESOURCES: Examples of the records counselors keep at all levels of public schools (Cumulative Record Cards, transcripts, etc.).

Adult Basic Education Program
Los Angeles Unified School District

Lesson 4 - STUDENT TEST

NAME _____

DATE _____

LEVEL _____

SCORE _____

DIRECTIONS: Circle the correct word or words in each line after the teacher says the number and word.

1. child duties address busy
2. home school church keep
3. children come in counselors answer
4. high school schools office elementary schools
5. help job hall duty
6. here hungry angry help
7. principal intelligent opinion appointment
8. paper principal pencils vice-principal
9. book pen busy building
10. answers books records from

School Nurse

Lesson 5

DIALOGUE

- S-1 We have a nurse at our school.
- S-2 You're lucky. They deal with health problems.
- S-1 Is your nurse busy?
- S-2 Yes, she's very busy.

VOCABULARY

- | | |
|---------------------------|-------------------|
| 1. nurse - enfermera | 4. health - salud |
| 2. lucky - tener suerte | 5. very - muy |
| 3. deal with - tratar con | 6. sad - triste |

SUBSTITUTION

They deal with health problems.
school
family
home
money

He deals with health problems.
school
family
home
money

Is your nurse busy?
wife
girlfriend
husband
boyfriend

Yes, she's very busy.
he's

No, she isn't busy.
he

You're lucky.
unlucky.
happy.
sad.

Are you lucky?
unlucky?
happy?
sad?

Yes, I am. No, I'm not.

READ

School nurses keep health records. They aren't doctors. They don't have medicine for children. Many schools don't have school nurses every day.

RESPONSE DRILL

Do school nurses keep health records?
Yes, they do.

RESPONSE DRILL (CONT'D).

Lesson 5

Are school nurses doctors?

No, they aren't.

Do nurses have medicine for children?

No, they don't.

Are nurses at all schools every day?

No, they aren't.

WRITE AND PRACTICE

1. Ask a question. Use: busy, nurse

Is the _____?

2. Answer the question. Use: office, in, no

_____, she's _____ the _____.

OBJECTIVE: The learner will demonstrate his ability to understand at least seven out of ten English sentences taken from the Substitution sections of Lessons 1, 2, 4, and 5, by choosing from three illustrations the one that best illustrates each sentence as it is read only twice by the teacher.

Lesson 5 - STUDENT TEST
TEACHER GUIDE

NOTE TO TEACHER: The correct answer follows each sentence.

1. They deal with health problems. (C)
2. I want to see the school counselor. (C)
3. Mario's at home. (A)
4. He's in the cafeteria. (B)
5. I have an appointment. (A)
6. They're at work. (B)
7. He's angry. (C)
8. They're at school. (B)
9. Please have a seat. (B)
10. They're at church. (A)

Lesson 5 - STUDENT TEST

NAME _____

DATE _____

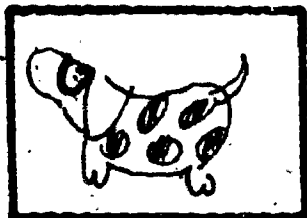
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LEVEL _____

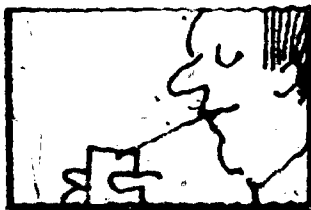
SCORE _____

DIRECTIONS: The teacher will read a sentence only twice for each number (1-10).
Decide which picture best illustrates the sentence and circle the
A, B, or C above the picture.

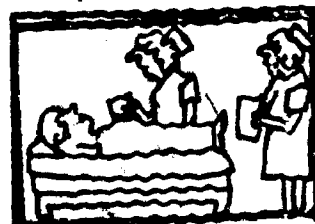
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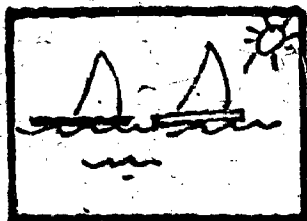
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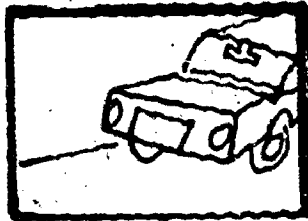
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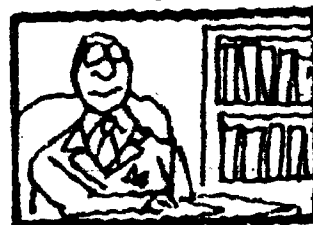
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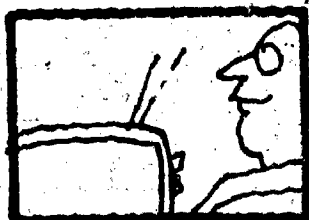
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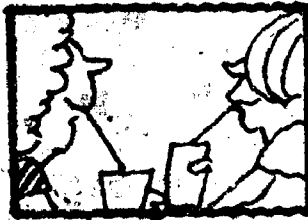
C



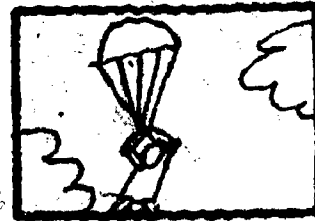
A



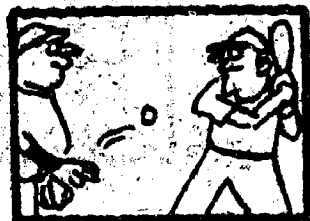
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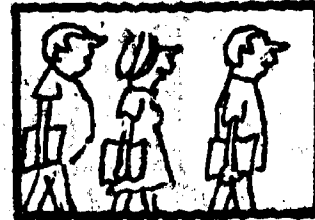
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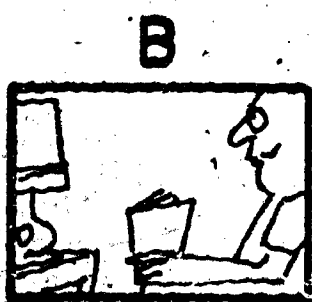
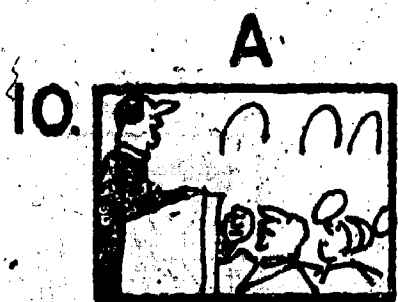
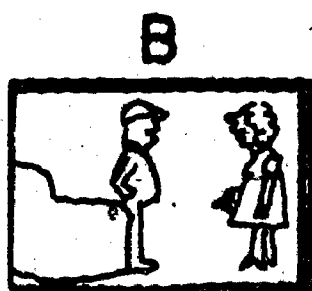
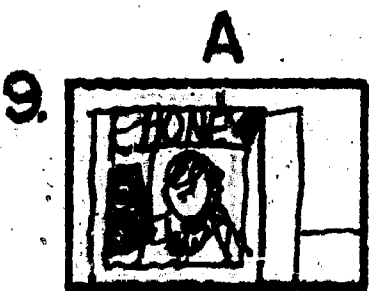
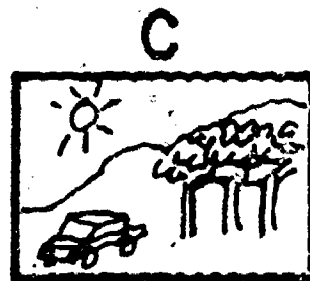
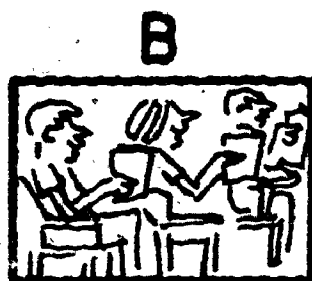
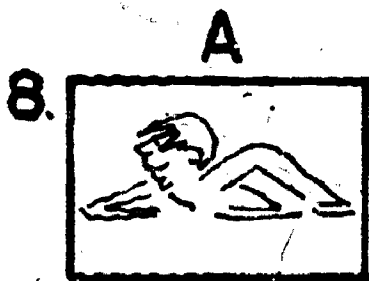
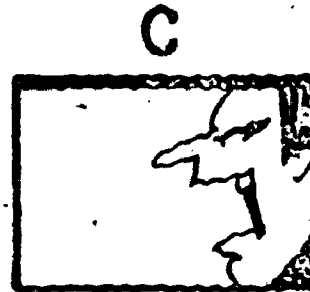
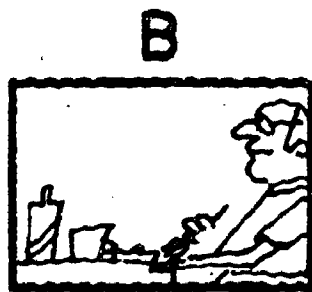
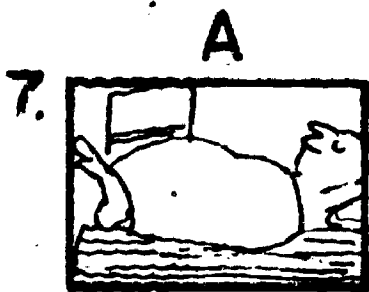
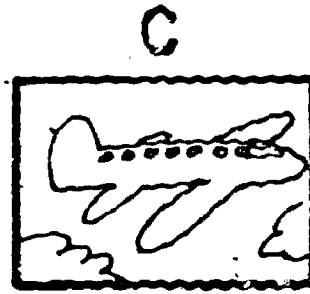
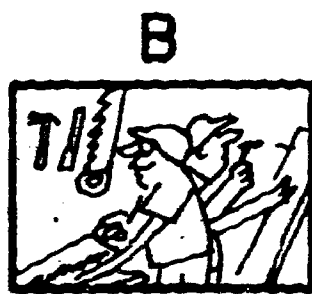
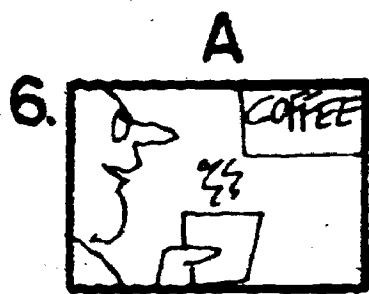
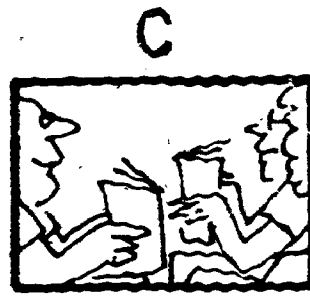
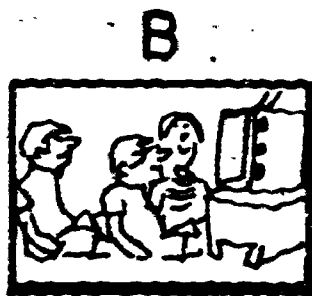


B



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COMMUNICATION SKILLS: HOME-SCHOOL-COMMUNITY

School Appointments

Lesson 6

DIALOGUE

- S-1 I have an appointment with the teacher.
S-2 Please sit down. She isn't here now.
S-1 Is she late?
S-2 No. You're a little early.

VOCABULARY

- | | |
|-------------------------|-------------------------------|
| 1. teacher - maestro(a) | 4. with - con |
| 2. late - tarde | 5. now - ahora, en el momento |
| 3. early - temprano | |

SUBSTITUTION

She's here now.
The teacher's
Helen's
My sister's
He's
Robert's
The principal's
My son's

She isn't here now.
The teacher
Helen
My sister
He.
Robert
The principal
My son

Is she here now?
the teacher
Helen
my sister
he
Robert
the principal
my son

Yes, she is.
she(he)
she
she
he
he
he(she)
he

No, she isn't.
she(he)
she
she
he
he
he(she)
he

Isn't she here now?
the teacher
Helen
my sister
he
Robert
the principal
my son

Yes, she is.
she(he)
she
she
he
he
he(she)
he

No, she isn't.
she(he)
she
she
he
he
he(she)
he

SUBSTITUTION (CONT'D)

Lesson 6

I have an appointment with the teacher.
the principal.
the vice-principal.
the nurse.
the counselor.

READ

Robert has an appointment with the teacher. He's on time. The teacher's busy. Robert sits down and waits.

RESPONSE DRILL

Is Robert early?
No, he's on time.

Is Robert late?
No, he's on time.

What does Robert do?
He sits down and waits.

INDIVIDUAL PRACTICE

1. Ask a question. Use: appointment, have, you

Do _____ an _____?

2. Answer a question. Use: an, yes, appointment.

_____, I have _____.

OBJECTIVE: The student will demonstrate an ability to recognize oral and written standard English, by underlining at least six out of seven correct sentences that are among seven selections read by the teacher.